

QUT

List of Common Acronyms

ABBREVIATION	MEANING
AAUT	Australian Awards for University Teaching
ACU	Australian Catholic University
ADR	Assistant Dean Research
AIP	Administrative Information for Providers (HESA)
AIRS	Advanced Information Retrieval Skills
AMP	Asset Management Plan
ANU	Australian National University – Main Campus-Canberra ACT
APA	Australian Postgraduate Award
APPU	Academic Policy & Programs Unit
AQF	Australian Qualifications Framework
ARC	Australian Research Committee
ARMS	Archives and Record Management Services
ASU	Australian Services Union (represents some general staff)
ATN	Australian Technology Network
ATSI	Aboriginal and Torres Strait Islander
ASPRO	Associate Professor
AUQA	Australian Universities Quality Audit
AV (TALSS)	Audio-Visual
AVCC	Australian Vice-Chancellors' Committee
BEE	Faculty of Built Environment and Engineering
BMU	Budget Management Unit (within FRP)
BOM	Business Objects master
BOTPLS	Bridging Program for Overseas Trained Professionals Loan Scheme
BSI	Business and Services Improvement (projects)
CA	Carseldine Campus
CAF	Commonwealth Assistance Form (also e-CAF) was HECS payment option form
CAN	Commonwealth Assistance Number
CAP	Course Academic Plan
CAPA	Council of Australian Postgraduates Association
CARRS-Q	Centre for Accident Research and Road Safety – Queensland
CAS	Class Allocation System OR Commonwealth Accommodation Scholarship (depending on reference)
CASR	Collaboration and Structural Reform Fund
CB	Caboolture campus
CBP	Course Business Plan
CASS	Carseldine Assignment Submission Service
CCC	Caboolture Community Campus OR Course Coordination Committee (depending on reference)
CEC	Computers Equipped Classroom
CEQ	Course Experience Questionnaire
CECS	Commonwealth Education Costs Scholarship
CGS	Commonwealth Grants Scheme
CHESSN	Commonwealth Higher Education Student Support Number
CIF	Creative Industries Faculty
CIP	Creative Industries Precinct

CMD	Course Materials Database
COFI	Callista Oracle Financial Interface
CoRBIS	Course Related Business Information System
COW	Computer on wheels (superseded by PIG)
CPE	Continuing & Professional Education
CPR	Course Performance Report
CQS	Client Quality Service
CRA	Criterion Referenced Assessment
CRICOS	Commonwealth Registered Institutions and Courses for Overseas Students
CSAS	Community Services Advisory Committee
CSO	Computing Services Officer
CSS	Callista Software Services OR Central Systems Services (depending on context)
CST	Client Service Team
CWP	Courses Working Party
DAF	Directors Advisory Forum
DBA	Database Administrator
DEC	Daily Event Coordinator (Duty Programmer in ITS)
DEST	Department of Employment, Science & Technology
DEWR	Department of Employment and Workplace Relations
DIMIA	Dept of Immigration and Multicultural and Indigenous Affairs
DOA	Delegated Offer Authority
DTA	Distinguished Teaching Award
DVC	Deputy Vice-Chancellor
EBA	Enterprise Bargaining Agreement
ECAF	Electronic Commonwealth Assistance Form
EFTSL	Equivalent Full Time Student Load (was EFTSU)
EPO	Equity Project Officer
ESOS	Education Services for Overseas Students
FAB	Faculty Academic Board
FAC	Faculty Advisory Committee
FAM/DAM	Faculty Administration Manager/Divisional Administration Manager
FAPR	Faculty Academic Program Report
FAQ	Frequently Asked Question
FEE-HELP	Fee Paying Students Higher Education Loan Program (was PELS)
FFT	Fixed term full-time (staff)
FPT	Fixed term part time (staff)
FIT	Faculty of Information Technology
FLT	Faculty Leadership Team (Faculty of Education)
FM	Facilities Management
FMRP	Financial Management Reform Project (now all but finished)
FOFMS	Filling out forms makes sense (okay this one from government circles but I just loved it!)
FRAO	Faculty Research Administration Officer
FRP	Division of Finance and Resource Planning
FTE	Full-time equivalent
FYE	First Year Experience
GAMS	Grant Application Management System (used by ARC)

GDS	Graduate Destinations Survey
GPA	Grade Point Average
GP	Gardens Point Campus (City Campus of QUT)
GU	Griffith University
HDR	Higher Degree Research
HECS	Higher Education Contribution Scheme
HECS-HELP	HECS – Higher Education Loan Program (ie deferred payment)
HEFA	Higher Education Funding Agency
HESA	Higher Education Statistics Agency
HEEP	Higher Education Equity Program
HEIMS	Higher Education Information Management System
HELP	Higher Education Loan Program (ie HECS debt)
HEP	Higher Education Provider
HHS	School of Humanities & Human Services
HOS	Head of School
HPC	High Performance Computing
HR	Human Resources Department (located at GP Campus)
HRA	Human Resources Advisor
IAF	Institutional Assessment Framework
IBHI	Institute For Biomedical & Health Innovations
ICT	Information Communication Technologies
IES	Indigenous Employment Strategy (contact Michelle Tillman, HR X 2243)
IF	Interfaculty (course code)
I&D	Division of International and Development
IGOF	Integrated General Operating Fund
IGS	Institutional Grants Scheme
IPM	Integrated Planning Model
ISBS	International Student Business Services
ISI	Information Security Institute
ISS	International Student Services
ITS	Information Technology Services
IX	Interfaculty (course code)
JCU	James Cook University-Main Campus Townsville QLD
KPI	Key Performance Indicator
L&T	Learning and Teaching
LMAG	Load Mgmt Action Group
LOA	Leave of Absence
LINE	Leading in the New Era (management development program)
MELT	Media Equipped Lecture Theatre
MOPP	Manual of Policies and Procedures
NBSIL	Northern Bay-side School Industry Links
NCEP	Northern Corridor Education Precinct
NESB	Non-English Speaking Background
NETTLE	Network of Teaching and Learning (Associate Deans)
NHMRC	National Health & Medical Research Committee
NTEU	National Tertiary Education Union (represents academic and general staff)
OAA	Outstanding Alumni Award
OCA	Outstanding Contribution Award

OCS	Office of Commercial Services
OFT	Ongoing full time (staff)
OLA	Open Learning Australia
OLDPS	Open Learning Deferred Payment Scheme
OLT	On Line Teaching
OPT	Operational Performance Target Can also be Ongoing part time (staff) depending on context)
OS-HELP	Overseas Student Higher Education Loan Program
P&R	Planning and Resources
PAAL	Peer Assisted Academic Learning Scheme
PDL	Professional Development Leave
PELS	Postgraduate Education Loan Scheme
PIG	Personal Interface to the Grid (was a COW)
PMA	Post Meeting Action
PPR-AS	Performance Planning and Review for Academic Staff
PPR-GS	Performance Planning and Review for General Staff
PRC	Planning and Resources Committee
PREQ	Postgraduate Research Experience Questionnaire
PROF	Professor
PSA	Postgraduate Student Assignment
QA	Quality Assurance
QAO	Queensland Audit Office
QCR	QUT Corporate Reports
QUTIC	QUT International College
QV	QUT Virtual
R&C	Division of Research and Commercialisation
R&A	Research and Advancement
RDC	Research Degrees Committee
RDO	Rostered Day Off
RFM	Relative Funding Model
RIBG	Research Infrastructure Block Grant
RMIT	Royal Melbourne Institute of Technology
RRT	Research and Research Training
RSC	Research Students Centre
RSO	Radiation Safety Officer
RSPP	Radiation Safety Protection Plan
RTS	Research Training Scheme
SA	Supervisor accreditation
SAO	School Administration Officer
SBS	Student Business Services
SDN	Staff Development Network
SEG	Senior Executive Group
SEPS	Student Evaluation of Postgraduate Supervision
SET	Student Evaluation of Teaching
SEU	Student Evaluation of Unit
SEUT	Student Evaluation of Unit and Teaching (combined)
SIA	Strategic Information and Analysis Unit (within FRP)
SLE	Student Learning Entitlement
SMDP	Senior Management Development Program
SMS	Student Management System
SOA	Statement of Account

SOE	Standard Operating Environment
SPA	Service Provision Agreement
SQT	Service Quality Team
SSC	Senior Staff Conference
SSG	Senior Staff Group
SSS or S3	Student Support Services
STEP	Structured Training and Employment Program (for Indigenous trainees – see Michelle Tillman X2243)
TALDU	Teaching and Learning Development Unit
TALSS	Teaching and Learning Support Services
TFN	Tax File Number
TILS	Division of Teaching, Information and Learning Support
TLA	Three letter acronym (I loved this one!)
TOAD	Tools for Oracle Applications Developers
TOIL	Time Off In Lieu
T&L	Teaching & Learning
UAB	University Academic Board
UQ	University of Queensland (Main Campus–St Lucia, Brisbane)
URDC	University Research & development Committee
USQ	University of Southern Queensland (Main Campus–Toowoomba, Queensland)
UTS	University of Technology Sydney
VCAC	Vice-Chancellor's Advisory Committee
WCPS	Workforce Capabilities Profiling System
WEI	Work Experience in Industry
WHSO	Workplace Health and Safety Officer
WHSR	Workplace Health and Safety Representative
WIL	Women in Leadership
WWAP	Withdrawal (from unit or course) without academic penalty
WWFP	Withdrawal (from unit or course) without financial penalty
YES	Youth Employment Strategy – contact Michelle Tillman HR X2243