



Faculty of Education

2012 Meakin Family Scholarship

Information Sheet

To be read in conjunction with the 2012 Meakin Family Scholarship Application Form.

Next year (2012) two (2) Scholarships of \$3,000 are being offered to two final year students (i.e. last 96 credit points of degree) who are experiencing financial hardship and/or social disadvantage and are enrolled within a full-time undergraduate, pre-service degree within the Faculty of Education (i.e. ED90/ ED91/ ED92 /ED93 IX01/ IX02/ IX04/ IX07/ IX09/ IX11/ IX12 / IX14 / IX16 / IX18 / IX21). While the principal selection criterion is that of financial and/or social hardship, some consideration may be made of academic merit. Applicants are required to have a minimum GPA of 4.

What is the purpose of the Meakin Family Scholarship?

Tom and Janine Meakin are both graduates of QUT (Engineering and Education) who have previously supported QUT's Annual Appeal, and have now donated this annual Scholarship to help students who are experiencing financial difficulties to complete their degree courses.

How many Scholarships will be awarded?

Two (2) Scholarships of \$3,000 will be awarded in 2012. There may be a formal presentation of the Scholarship at the Faculty of Education Student Achievement and Recognition Awards Ceremony in December each year, subject to the agreement of the recipients.

Who is eligible to apply?

You are eligible to apply for the Scholarship if you are:

- an undergraduate student completing your final (last 96 credit points) of a full-time, preservice Education degree in 2012;
- experiencing hardship caused by your financial and/or social situation;
- have a minimum GPA of 4.0

What evidence must I provide to show financial and social disadvantage?

To apply for a Scholarship you must be able to provide evidence that you are financially and/or socially disadvantaged.

Your supporting documents might include, for example some of the following

- certified copies of your health care card, or your pension concession card;
- documentation which proves that you receive Youth Allowance, Austudy or ABSTUDY or another government benefit;
- a statutory declaration regarding your income and personal circumstances;
- a letter of support from a relevant source, such as case manager, social worker, counsellor

If the documentation relates to your family rather than to you personally, then you need to provide supporting information regarding your relationship and dependency e.g. health care card, statutory declaration.

Is my application treated confidentially?

Yes. All information and documentation supplied by you will be treated confidentially and in accordance with QUT's privacy policy. It will only be disclosed to those people who are involved in the selection process. Information on how QUT manages students' personal information, and our practices for disclosure, is at http://www.studentservices.qut.edu.au/info/contacts/QUT_u/privacy.jsp.

How will the successful applicants be selected?

A selection panel will allocate the Scholarships according to the criteria outlined above, based on the information in the application. There will be no interviews. QUT will advise the successful person via telephone and also in writing by mail and email. Unsuccessful applicants will be notified individually by email.

How do I apply?

To apply you need to:

- complete the application form;
- sign the declaration;
- attach certified copies of relevant proof of circumstances; and
- return to the Faculty of Education by **5.00pm, Friday November 11, 2011**.

Closing date for applications is 5.00pm, 11 November, to:

By post

PRIVATE & CONFIDENTIAL
Attn: Davinia Lagarde
Faculty of Education, QUT
Room A215, A Block
Victoria Park Road
Kelvin Grove Qld 4059

In person

PRIVATE & CONFIDENTIAL
Attn: Davinia Lagarde
Faculty of Education
Room A215, A Block
Kelvin Grove Campus
QUT

IMPORTANT NOTES:

- Applicants who do not include supporting documentation may be disadvantaged.
- Documents will not be returned so do not send originals.
- Certified copies are required. This can be done through a local Justice of the Peace or at the Student Centre at each QUT campus.

How will I know if I am successful?

The successful applicant will receive notification soon after the closing date. Unsuccessful applicants will be notified individually by email on their student email account.

Will the income from the Scholarship affect my pension or study assistance allowance?

Equity and merit-based Scholarships up to the value of \$6972 are exempt from Centrelink personal and partner income tests. This value will be indexed each year. Please see the following information on the Centrelink site: http://www.centrelink.gov.au/internet/internet.nsf/individuals/exempt_equity.htm
Please make inquiries to the appropriate agency before making your application.

Who do I contact for further information?

For further information on eligibility or assistance completing your application form, call or email:

Davinia Lagarde
Faculty of Education, QUT
Room A215, A Block
Kelvin Grove Campus
(07) 3138 3947
educationeng@qut.edu.au



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Application Form

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Please complete sections 1 and 2

Section 1: PERSONAL DETAILS

Student Number: _____ Male Female

Family Name: _____

Given Name/s: _____

Postal Address: _____

_____ Postcode: _____

Contact Phone Number: _____ Mobile Number: _____

Email address: _____

1. Which course are you enrolled in? Please provide details:

Course Code _____ Year of Enrolment in 2012 _____

Course Name _____

2. Are you an Indigenous Australian?

Yes No

To be recognised as an Aboriginal or Torres Strait Islander you must:

- be of Aboriginal or Torres Strait Islander descent; and
- identify as an Aboriginal or Torres Strait Islander; and
- be accepted as an Aboriginal or Torres Strait Islander person in the community in which you live or lived.

Refer to the documentation Checklist for examples of evidence you can supply.

3. Have you been in receipt of any other QUT Scholarships or Scholarships?

Yes (complete details below) No

Name of Scholarship/Scholarship: _____

Year awarded: _____

4. How did you find out about this Scholarship?

Email QUT Homepage Other: _____

Section 2: FINANCIAL & OTHER DETAILS

The Meakin Family Scholarship is designed to assist students who have difficulty completing university study because of significant financial and/or social disadvantage.

Please answer the following questions in this section and provide documentary evidence which supports your application and substantiates your claim of financial and/or social disadvantage. If you are unsure of your income or expenses, please provide your best estimate.

INCOME AND EXPENDITURE

1. Do you **personally** receive any of the following? Please tick all that apply.

a) Government Assistance (please specify)

- Youth Allowance
- Abstudy
- Austudy
- Pension Education Supplement
- Pension type) _____ (e.g. Unemployment Benefit, Disability)

b) Health Care Card (include copy of current card)

c) Wage (paid employment)

d) Support from family

e) Other (specify) _____ (e.g. child support, Scholarship, grant)

2. What is your current status with regards to receiving study assistance, pensions, and/or other allowances or income as indicated in the question above?

- Single (living at home and supported financially by family)
- Single (living at home but financially independent)
- Single (living away from home and supported financially by family)
- Single (living away from home and financially independent)
- Sole parent/carer
- Partnered, no dependants
- Partnered, with dependants
- Carer (Please specify) _____
- Other (please specify) _____

3. Please show the breakdown of your average FORTNIGHTLY income during semester. If partnered please provide combined income. (Estimations are acceptable however you must provide evidence of your calculations).

Individual income **OR** Combined income with partner

Youth Allowance/Austudy/Abstudy/Pension: \$ _____ /fortnight

Assistance from family (e.g. allowance, board): \$ _____ /fortnight

Paid employment: \$ _____ /fortnight

Scholarship/Grant (please circle): \$ _____ /fortnight

Child Support: \$ _____ /fortnight

Assistance from family (e.g. allowance, board): \$ _____ /fortnight

Other (Please specify): _____ \$ _____ /fortnight

Total \$ _____ /fortnight

4. What are your average FORTNIGHTLY expenses during semester? If partnered please provide combined expenses.

Individual expenses **OR** Combined expenses with partner

Rent/ board/mortgage (please circle one):	\$ _____/fortnight
Food/ groceries:	\$ _____/fortnight
Transport:	\$ _____/fortnight
Car (Ins/reg):	\$ _____/fortnight
Gas/Electricity/Phone:	\$ _____/fortnight
Childcare:	\$ _____/fortnight
Medical Expenses:	\$ _____/fortnight
Loan repayments:	\$ _____/fortnight
Incidentals/other:	\$ _____/fortnight
Course-related expenses: (estimation based on course requirements such as texts, materials, equipment, etc)	\$ _____/fortnight
Total:	\$ _____/fortnight

Section 3: RESPONSIBILITY FOR OTHERS

If you do not have responsibility for others go to Section 4.

Parental:

1. Please tick the box which best describes your situation most of the time:

- I am a sole parent/provider; caring for my children about 100% of the time
- I am in a shared care situation, estimated percentage of the time spent caring for my children _____%

2, How many children do you support: _____

3. What are their ages? _____

Other dependants:

4. Do you have dependants other than children and what level of care do they require? (e.g. an elderly parent or sibling who lives-in or requires part-time care) Please provide brief details and documentary evidence:

Special needs:

5. Please comment if any of your dependants have any special needs and their impact on their capacity to give time and attention to your studies (Documentary evidence required).

Section 6: DECLARATION & SUPPORTING EVIDENCE

DECLARATION

I declare that, to the best of my knowledge and belief, all the information I have provided is true and correct. I am aware that my application will be considered for QUT financial support and the information I have provided may be shared with staff involved in the selection process for the sole purpose of granting Scholarships. "Giving false or misleading information is a serious offence under the Criminal Code (Commonwealth)."

I have read and understood the conditions of the 2010 Meakin Family Scholarship and have included the required documentary evidence (see checklist below).

I agree/do not agree (please indicate your response) to assist with promotion of the Scholarship through participation at Faculty promotional/recruitment events.

Signature: _____ Date: _____

DOCUMENTARY EVIDENCE CHECKLIST

Documentation must be provided to support your application. Check which sections below relate to your situation and provide the necessary documents. Some examples are provided below and you may also have documents not listed. If documentation relates to your family rather than you personally, you need to document your relationship. Please provide **CERTIFIED COPIES ONLY. DO NOT SEND ORIGINALS as documentation will not be returned.**

Please tick if applicable. I have enclosed the following documentation:

Section 1: Indigenous Australians

- Letter of verification from your local community Elder: or
- Confirmation in writing with the common seal from the chairperson of the Aboriginal or Torres Strait Islander incorporated organisation in a community in which the applicant lives or has previously lived. If you need assistance with obtaining Confirmation of Aboriginality from a community organisation and assistance with the application form please contact the Oodgeroo Unit on (07) 3138 3610.

Section 2: Financial Details (for all applicants)

- Health Care Card or Pension Concession Card (must be current); and
- Centrelink Income Statement for Youth Allowance, Austudy, Abstudy or other pension or benefit
- Evidence of other income e.g. Income tax return, pay slips or bank statements with pay highlighted
- Evidence of all significant expenses e.g. rent, mortgage, medical expenses, major debts.

Section 3 & 4: Responsibility for Others and Personal Circumstances

- Dependants, number and ages (e.g. Pension Concession card with names listed)
- Caring for others (e.g. Doctor's letter)
- Health and/ or Disability issues for self or others (e.g. Doctor's or relevant professional's letter)
- Social disadvantage (e.g. letter of refugee status, Guidance Counsellor's report, evidence of disrupted schooling or rural/regional isolation, doctor's letter if not provided elsewhere)

If the documentation relates to your family rather than to you personally, then you need to provide supporting information regarding your relationship and dependency.